

December 17, 2015

Congregation Bnos Yaakov 4512 14th Avenue Brooklyn, NY 11219

RE:

Invoice number 2285933

Invoice number 2285908 Entity number 16072043

To whom this may concern,

Congregation Bnos Yaakov is requesting an appeal for FRN 2694345 and FRN 2694329. I sent in the BEAR forms on October 30th and waited to be reimbursed. After not hearing anything back, I contacted USAC to find out why I did not receive the reimbursement checks. USAC told me during our phone conversation that we should have received a letter in the mail with the decision why we did not receive the checks due to the fact that we missed the deadline of October 28th. We have not received such a letter in the mail and our preferred contact method is via email to ycschuck@gmail.com who has not either received such notice. Furthermore, USAC typically sends out reminders when deadlines are fast approaching, but no such communication was received.

Please allow us a filing extension and we will resubmit our BEAR forms as soon as you allow. I am attaching the previously filed BEAR form in case that can be accepted immediately.

I apologize for the inconvenience this may have caused and we hope to have better communication in the future.

If you have any questions regarding this case, please feel free to contact me at 718.506.1110 ext. 505 or via email chani@bnosyaakov.org

Thank you for your understanding,

Mrs. Chani Gross

Assistant to the Principal

Miriam Ungar

Principal